

IN THE SUPREME COURT OF THE VIRGIN ISLANDS

IN RE:) **S. Ct. Misc. No. 2016-0024**
)
APPOINTMENT OF ADMINISTRATOR)
OF COURTS AND COMMENCEMENT)
OF OPERATIONS BY THE JUDICIAL)
BRANCH ADMINISTRATIVE OFFICE.)

ADMINISTRATIVE ORDER

Pursuant to its inherent authority and the authority granted to it by section 21(c) of the Revised Organic Act of 1954, as amended, and title 4, section 4(b) of the Virgin Islands Code, and upon consultation with the Judicial Management Advisory Council, it is hereby

ORDERED that **REGINA D. PETERSEN** is **HEREBY APPOINTED** as the Administrator of Courts, effective December 1, 2016. It is further

ORDERED that the Judicial Branch Administrative Office is **HEREBY AUTHORIZED** to commence operations as authorized by Section 17(a) of Act No. 7888 and Supreme Court Rule 101 effective December 1, 2016. It is further

ORDERED that, effective on December 1, 2016, the current Superior Court Administrator, as well as all employees of the Office of the Superior Court Administrator and the Supreme Court Office of Administrative Services employed as of today's date, are **HEREBY TRANSFERRED** to the Judicial Branch Administrative Office for assignment to appropriate positions. It is further

ORDERED that all policies, procedures, workflows, accounts, signatories and other processes currently utilized by the Office of the Superior Court Administrator and the Supreme Court Office of Administrative Services in effect as of today's date **SHALL REMAIN IN EFFECT** once the Judicial Branch Administrative Office commences operations until and unless changed by the Administrator of Courts under the supervision and direction of the Supreme Court and Chief Justice. It is further

ORDERED that, for the remainder of Fiscal Year 2017 or until further notice, the salaries, benefits, and other expenses associated with employees of the Judicial Branch Administrative Office who had previously been employed by the Superior Court shall be paid from the Fiscal Year 2017 budget of the Superior Court, whereas the salaries, benefits, and other expenses associated with employees of the Judicial Branch Administrative Office who had previously been employed by the Supreme Court shall be paid from the Fiscal Year 2017 budget of the Supreme Court. It is further

ORDERED that copies of this Order shall be served on the appropriate parties.

SO ORDERED this 23rd day of November, 2016.

/s/ Rhys S. Hodge
RHYS S. HODGE
Chief Justice

ATTEST:
VERONICA J. HANDY, ESQ.
Clerk of the Court