



Supreme Court of the Virgin Islands

CONTRACTOR REFERENCE PERFORMANCE REPORT

FOR: INVITATION FOR BID NO: 003-2016 – SUV AND MINI VAN/WAGON VEHICLES & ACCESSORIES

NAME OF REFERENCE: _____ BUSINESS NAME: _____

BUSINESS ADDRESS _____ CONTACT No. _____

BIDDER'S SIGNATURE _____

Rate (as appropriate) on a scale of:	5 Excellent	4 Good	3 Average	2 Below Average	1 Not-Applicable
Vendor's Performance	<input type="checkbox"/>				
Ability to meet timelines and deadlines	<input type="checkbox"/>				
Vendor's personnel experience level	<input type="checkbox"/>				
Proactive Resolution of Problems	<input type="checkbox"/>				
Vendor's attitude toward customer service	<input type="checkbox"/>				
Ability to employ standard tools/methods	<input type="checkbox"/>				
Timely Completion/Delivery of Contract	<input type="checkbox"/>				
Quality of Vendor's deliverables	<input type="checkbox"/>				

Would you use the vendor again? Yes No (Circle your answer)

If No, why? _____

If Yes, what would you do differently? _____

Was the project or contract on time and under budget? Please explain. _____

Description of Work Performed by Contractor: _____

Print Reference's Name & Position Title

Reference's Signature

(Date) (mm/dd/yy)

NOTARY PUBLIC

Subscribed and sworn before me this _____
day of _____, 2016. My Commission expires:

The Contractor's Performance Reference Report has been completed on behalf of:

(Name of Vendor Requesting Reference)